

The Structured Approach to Concerning Workplace Incidents (SACWI)

The Six Steps Approach

1. The Level of Urgency
2. Briefing the Situation
3. Behavioral Indicators
4. Situational Influences
5. Information Checks
6. Define and Prioritize Interventions



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BRIEFING THE SITUATION

Try to describe the situation as precise as possible. Make sure to include the following aspects:

- A = Actor(s)
- B = Behaviors and Intentions of Concern
- C = Level of Control
- D = Danger Potential
- E = Extensiveness of the issue
- F = Finding the Stakeholders

4

SITUATIONAL INFLUENCES

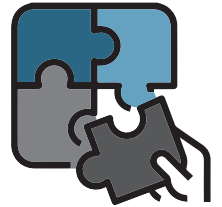
Think of:
Workload
Inadequate Resources
Lack of Supervision
Strong Competition
.....



6

INTERVENTIONS

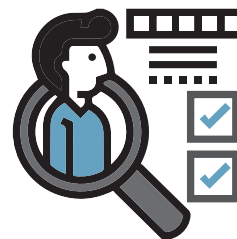
- Care
- Security
- Legal
- Investigations
- Communication
.....



3

TEN BEHAVIORAL INDICATORS

Look for indicators like:
Volatile Moods; (Recent) Negative Life Events; Irrational thoughts; Anxiety; Hostility; Minimal Social interaction; Fixations; Substance abuse; Callous attitude; Desperation.



5

INFORMATION CHECKS

Check the information on veracity: (number) of sources; Personal interest; Clarity and Consistency



1

LEVEL OF URGENCY

Does the situation require an immediate intervention? Use 2 for a quick scan. If there is time, use it to define the strategy.

